



CITY OF CHICAGO

DEPARTMENT OF PROCUREMENT SERVICES

JAN - 3 2023

Lisette Herin
MOTR GRAFX, LLC
225 Larkin Drive, Unit 5
Wheeling, IL 60090

Dear Ms. Herin:

The City of Chicago has reviewed your annual *No Change Affidavit* and supporting documentation and is pleased to inform you that your firm, **MOTR GRAFX, LLC**, continues to meet the **Disadvantaged Business Enterprise ("DBE")** and **Airport Concessions Disadvantaged Business Enterprise ("ACDBE")** certification program eligibility standards set forth in 49 CFR Parts 23 & 26. Your next No Change Affidavit is due **November 15, 2023**.

This certification allows your firm to participate as a DBE, and as an ACDBE in the Illinois Unified Certification Program (IL UCP). The participating agencies include the City of Chicago, Illinois Department of Transportation, the Chicago Transit Authority, Metra and Pace.

If there is any change in circumstances during the course of your certification period that affect your ability to meet size, disadvantaged status, ownership, or control requirements or any material change in the information provided in your initial application, you must provide written notification to this agency within **thirty (30) days** of the occurrence of the change. Failure to provide this information is a ground for denial of certification based on failure to cooperate pursuant to 49 CFR 26.109(c).

Your firm's name will appear in the IL UCP DBE Directory under the following category name(s):

NAICS Code(s):

- 323111 - Commercial Printing (except Screen and Books)**
- 323120 - Printing Postpress Services**
- 541430 - Graphic Design Services**
- 541850 - Advertising Services, Indoor or Outdoor Display**
- 541922 - Commercial Photography and Videography Services**

The Directory is used by prime contractors/consultants, as well as other agencies, to solicit participation of DBE, and ACDBE firms. The Directory can be accessed on the Internet at <https://webapps.dot.illinois.gov/UCP/ExternalSearch>.

Your participation on contracts will only be credited toward **DBE**, and/or **ACDBE** contract goals when you perform in your firm's approved area(s) of specialty. Credit for participation in an area outside your specialty requires prior approval (verification of resources, expertise, and corresponding support documentation, etc.).

Sincerely,

A handwritten signature in blue ink, appearing to read "T Morgan", written in a cursive style.

Tammi Morgan
Contracting Equity Officer *TM*

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